



Contract Committee Review Request  
MUST BE COMPLETED IN FULL

Date: 03/08/2025

Contract/Agreement Vendor:   
Name of Vendor & Contact Person  
  
Vendor Email Address  
  
Describe Contract (Technology, program, consultant-prof Development, etc.)  
Please use Summary below to fully explain the contract purchase , any titles, and details for the Board of Education to review.  
  
Reason/Audience to benefit  
  
BOE Date  
  
Amount of agreement

Person Submitting Contract/Agreement for Review:

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator:

Does this Contract/Agreement utilize technology? YES/NO ☒ YES ☐ NO  
If yes, Technology Admin:

Cabinet Team Member:

Funding Source:   
Fund/Project  
  
OCAS Coding

☒ **Consent**  
☐ **Action**  
Accept and approve the RENEWAL agreement between Broken Arrow Public Schools and Cira Apps Limited, providing CiraSync subscription. This is a three (3) agreement with service dates 08/03/2025-06/30/2028. This is year one (1) of three (3). The total cost to the District is \$8,384.00, paid with Bond Funds. / A.Shehada  
Summary  
This area must be complete with full explanation of contract

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



**Cira Apps Limited**  
801 Barton Springs Rd  
Austin, TX 78704 US  
7377075535  
AR@cirasync.com  
<https://cirasync.com>

## Sales Quotation

### ADDRESS

Corrina Baldwin  
Broken Arrow Public Schools  
701 South Main St.  
Broken Arrow, OK 74012 US

### SHIP TO

Corrina Baldwin  
Broken Arrow Public Schools  
701 South Main St.  
Broken Arrow, OK 74012 US

**SALES QUOTATION # 9279**

**DATE 03/25/2025**

**EXPIRATION DATE 08/01/2025**

### SALESPERSON

CRH

ACTIVITY	QTY	RATE	AMOUNT
<b>Subscription:CiraSync 12 Months for ten users (CS10-12M)</b> CiraSync annual subscription for ten users - Year 1 - August 3, 2025 - August 2, 2026	16	180.00	2,880.00
<b>Subscription:CiraSync 12 Months for ten users (CS10-12M)</b> CiraSync annual subscription for ten users - Year 2 - August 3, 2026 - August 2, 2027	16	180.00	2,880.00
<b>Subscription:CiraSync 12 Months for ten users (CS10-12M)</b> CiraSync annual subscription for ten users - Year 3 - August 3, 2027 - June 30, 2028	16	164.00	2,624.00

NOTE: This sales quote expires after 15 days of the issuance. Full or partial payment or performance of this sales quote constitutes acceptance of Cira Apps Terms and Conditions available at [https://cirasync.com/cal\\_invoice\\_tc-pdf/](https://cirasync.com/cal_invoice_tc-pdf/)

**SUBTOTAL**  
**TOTAL**

**8,384.00**  
**USD 8,384.00**

In no event will Vendor's liability, for any cause whatsoever and regardless of the form of the action, exceed 2 times (2x) the total amounts paid to Vendor under this Purchase Order in the 12-month period preceding the event giving rise to the claim. This term supersedes any conflicting term in any document other than a fully executed Master Services Agreement.

Accepted By

Accepted Date